

CORE COMPETENCIES

Crisis Intervention | Managing Stressful Conditions | Behavioral & Developmental Health
Client Monitoring & Supervision | Team Leadership & Motivation | Assistant & Independent Living
Person Centered Practices | Counseling & Training | Patient/Family Education | Reporting & Documentation

PROFESSIONAL EXPERIENCE

CHEROKEE TRAINING CENTER | Canton, GA

2013 – Present

Direct Support Professional

- ▶ Assist six to eight developmentally disabled clients per day with daily lifestyle and self-care. Supervise participants during all program activities and ensure supported individuals are actively engaged in preferred activities.
- ▶ Report unusual or disruptive behavior. Support individuals by utilizing Person Centered Practices and People First language.
- ▶ Instrumental in providing ongoing appropriate assistance in all activities of supported clients and in helping them to achieve their goals. Includes self-sufficiency, cleanliness, safety and comfort.
- ▶ Managed various clients' disruptive behavior by redirecting their conduct which has prevented injury to themselves and others.
- ▶ Document activities thoroughly and accurately. Complete incident and accident reports as necessary within established timeframes.
- ▶ Successful in preparing for audits and consistently passing with 98% or better.
- ▶ Earned excellent ratings on performance reviews and duly noted for adhering to HIPPA laws and compliance.

THE NORTH COBB TREATMENT CENTER | Acworth, GA

2007 – 2013

Direct Support Professional

- ▶ Provided treatment and care for an average of 20 adolescents with behavioral issues. Monitored and supervised clients and guided them in all aspects of daily living.
- ▶ Effectively managed and monitored daily progress of each client and completed all written documentation.
- ▶ Prevented all clients from harm by following all safety and disaster plans.
- ▶ Received Certificate of Appreciation for a strong work ethic and for going above and beyond.

THE CENTER FOR DEVELOPMENTAL DISABILITIES | Atlanta, GA

2001 – 2007

Employment Training Specialist-Supported Employment: 2002 – 2007

- ▶ Played an integral role in helping developmentally disabled clients secure employment and maximize their capabilities by training, screening and evaluating for community-based positions.
- ▶ Worked directly with employers in selecting candidates and placing them on assignments.
- ▶ Regularly visited clients on the job to ensure successful continuance of employment.
- ▶ Developed periodic written reports on clients' progress and presented during monthly and annual meetings.
- ▶ Received Employee of the Month for outstanding job performance in 2001.
- ▶ Honored with several letters of recommendation.
- ▶ Earned Certificate of Recognition in 2000 and 2001 for loyalty of service.

Developmental Specialist/Assistant/Activities Coach and Training Coordinator: 2000 – 2001

- ▶ Supervised and trained developmentally delayed adults on basic work and habilitative activities.
 - ▶ Led community outings to increase clients' independence and documented monthly progress.
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EDUCATION

Bachelor of Science: Sociology: 2017 | GEORGIA STATE UNIVERSITY | Atlanta
Associate of Science: Business Administration | Georgia Perimeter College | Dunwoody

CERTIFICATION

Certificate: Direct Service Care for People with Developmental Disabilities: 2004